NEWCLIENT

Welgaard CPAs & Advisors 916 W 16th St Pella, IA 50219-7918

,

# 2020 Client Organizer



Why did Schuring & Uitermarkt's name change?

Schuring & Uitermarkt is now Welgaard CPAs & Advisors. You may be asking, why the name change?

We assure you that the only thing changing is our name. We have not been bought out or acquired. We are simply planning for the future and continued success. We are still the same company, and the same team you know and trust.

Still have questions? Check out our new website at <u>www.welgaardcpa.com</u> or follow us on Facebook, LinkedIn, or Twitter.

Sincerely,

The Welgaard Team

Focusing Beyond the Numbers



# NEW POLICY FOR ADDITIONAL COPIES OF TAX RETURNS

We have updated our policy for additional copies of tax returns. Beginning January 1, 2020, a fee of \$25 will be charged for each additional copy of your returns to be sent to you. This includes your 2019 tax return and all prior year returns. Payment is required before you receive your additional copies of returns.

If you need to request extra copies of your return, you may choose to have the return uploaded to your Client Axcess Portal to have the \$25 fee waived. Ask us about setting up a Portal account so you can access your tax returns online for 12 months after they are posted. You will be updated of changes to the Client Axcess Portal document retention policy due to any software updates.

# **Client Axcess Portal**

# What is Client Axcess Portal?

Client Axcess Portal is a private secure internet portal with:

- Easy to sign up and use

- 24/7 access to electronic copies of your documents (Tax returns and financial statements)

- Access to your documents for 12 months after they are posted

- Efficient transfer of information (QuickBooks backups)

- A way for Welgaard to send you additional copies of your information at NO CHARGE to you!

# How do I sign up?

To register for this safe, secure, and invaluable service, please email Jodi at jdeberg@welgaardcpa.com with "SIGN ME UP" in the subject line and send us:

- Your name if you want to receive your personal tax return and other info

- Name of your company(s)

- Preferred email address

Or call our office at 641-628-4521 and ask to set up a Client Axcess Portal account.

If you choose to sign up, within 2 business days you will receive an email from "Do-Not-Reply@welgaardcpa.com" containing instructions about how to log in to Portal. Please be sure to "ALLOW" that email address on your system and check your spam.



916 W 16th St Pella, IA 50219-7918 641-628-4521

Dear :

We appreciate the opportunity to work with you. This Tax Organizer is designed to help you gather the tax information needed to prepare your 2020 personal income tax return. To help you complete the organizer with minimal time and effort, you will find certain information from your 2019 personal income tax return, when available. In some cases, 2019 amounts have been included in a separate column. These amounts are for comparison purposes only. You do not need to change these prior year amounts.

Please submit your completed organizer and all related tax documents to our office as soon as you have gathered all of your tax information. If you would like to make an appointment to review your completed tax return, you may schedule that when you deliver your information.

You have several options for delivering your tax documents to our office.

- **g** Mail or drop off your tax information to our office.
- **g** Scan and email your documents in .PDF format to info@welgaardcpa.com. Please employ technical measures to ensure the safety of your information.
- **g** Upload your documents to Client Axcess Portal, our secure client web portal.
  - Please contact our office if you want to get registered for Client Axcess Portal.

To enable the highest level of service we can offer, early submission of your tax information will increase the likelihood of completing your tax return before the due date. If we do not receive your information by **April 1, 2021,** we will make every effort to complete your return without filing an extension, but will give priority service to clients who submitted information on time. This means that an extension may be filed on your behalf, depending on our workload late in the filing season.

Please enter your 2020 information on the Tax Organizer pages provided. If any information does not apply to you or is incorrect, please draw a line through it or make the necessary corrections.

The Client Questionnaire asks about pertinent tax items necessary for preparing the most complete and accurate tax return possible. Please answer all applicable questions and provide any additional information not provided in the Client Organizer.

There is no need to enter amounts on the checklist pages. Simply provide us with the Government forms (1099, W-2, K-1, etc.) If you no longer have this type of income, cross out the item or make a notation.

#### TAX DOCUMENTATION REQUIRED - Please provide the following forms and documents:

- \* W-2 forms for wages, salaries, tips and gambling winnings.
- \* 1099 forms for interest, dividends, retirement, Social Security, state or local refunds, miscellaneous income, etc.
- \* Schedule K-1 from partnerships, S corporations, estates and trusts.
- \* 1098 and other statements supporting deductions for mortgage interest, real estate taxes, and auto registration fees.
- \* Evidence of contributions and, if greater than \$250, a written communication, statement or Form 1098-C from the donee organization.

- \* HUD-1 Closing Statements and other documentation regarding the sale, purchase or refinance of a home or other real property.
- \*1098-T and detailed transcript or statement showing detail of college tuition, books, room, board and technology expenses paid.
- \* 1095-A (Health Insurance Marketplace Statement), 1095-B (Health Coverage) or 1095-C (Employer-Provided Health Insurance Offer and Coverage)
- \* Any tax notices sent to you by the IRS or other taxing authority.
- \* A copy of your federal and state income tax returns from last year, if not prepared by this office.

If you are a farmer or have started a new business, rental or other activity, please visit the Client Center on our website at **www.welgaardcpa.com/resource-center** to download a **farm worksheet** or blank organizer pages for your new activity. You can also contact our office and we can mail or email you a copy of the farm worksheet or blank organizer pages.

**NEW PAYMENT POLICY** - We have updated our tax preparation payment policy. Your payment is requested to be paid when the return is signed. There will be a direct debit authorization form included in all returns.

**RETURNING THE ORGANIZER** - If you would like a copy of your organizer, please make a copy before returning it to us. We will not return the original organizer to you. In all cases, please return the Organizer to us along with your other important tax information even if you have completed very little of it. It is very helpful for us to have your Organizer as we prepare your return.

If you need to request extra copies of your return, you may choose to have the return uploaded to your Client Axcess Portal, or a fee will apply for additional returns printed.

**TIMING** - Please provide us with your completed Organizer as soon as possible. If any Schedules K-1 have not been received when your other data is complete, do not hold for those documents. Rather, send us the Organizer and documents you have and forward the Schedules K-1 later.

One of the few deductions that can be added after year-end is the funding of the HSA, IRA, SEP, SIMPLE or Keogh retirement plan contribution. Please let us know if you wish to maximize any of these deductions for 2020.

**Your privacy is important to us.** In your Tax Organizer, all social security numbers and bank account numbers have been replaced with asterisks (\*\*\*\_\*\*\_\*\*\*) and (\*\*\*\*1234) to protect your privacy and personal information. Please make any necessary changes or updates to any social security number or bank account information. When you receive your completed tax return(s), please review all social security numbers and bank account information for accuracy. Report any discrepancies to this office immediately.

Thank you for the opportunity to serve you.

Sincerely,

Welgaard CPAs & Advisors

# Welgaard CPAs & Advisors 916 W 16th St Pella, IA 50219-7918 641-628-4521

#### Engagement Letter for 2020 Individual Income Tax Return Preparation

Dear :

This letter is to confirm and specify the terms of our engagement with you and to clarify the nature and extent of the services we will provide. In order to ensure an understanding of our mutual responsibilities, we ask all clients for whom returns are prepared to confirm the following arrangements.

#### YOUR RESPONSIBILITY:

It is your responsibility to provide us all the information required for the preparation of complete and accurate returns. In that regard you state that, to the best of your knowledge and belief, you have provided true, correct and complete information, and have maintained written documentation supporting all amounts. Attached you will find an organizer to help you gather the information. You have the final responsibility for the income tax returns and, therefore, you should review them carefully before you sign them.

You understand that your returns may be selected for examination or inquiry by taxing authorities. This can be an on site examination or by correspondence requesting additional information. You should retain all the documents, canceled checks and other data that form the basis of the income and deductions for five years. These may be necessary to prove the accuracy and completeness of the returns to a taxing authority. In the event of such examination or correspondence, we will be available upon request to represent you. An additional fee will be invoiced for the time and expenses incurred, if the review is determined to be of no fault of our own. If you enroll in our Audit Protection Plan, we will handle any correspondence or audit of your 2020 income tax returns on your behalf at no additional charge.

#### **OUR SERVICES:**

We will prepare your 2020 Federal and State income tax returns from the information you furnish us. We will not audit or otherwise verify the data you submit, although it may be necessary to ask for clarification of some of the information. We are not responsible for disallowed deductions, or the inclusion of additional unreported income or any resulting taxes, penalties or interest. You will contact us immediately if you discover additional information that will lead to a change in your return, or you receive any letters from the IRS, state or local taxing authorities.

We will use our professional judgement to resolve questions in your favor where the tax law is unclear or if there is a reasonable justification for doing so, unless otherwise instructed by you. If the IRS should later contest the position taken, there may be an assessment of additional tax plus interest and penalties. We assume no liability for any such additional penalties or assessments. The IRS permits you to authorize us to discuss, on a limited basis, aspects of your return for one year after the return's due date. Your consent to such a discussion is evidenced by checking a box on the return. Unless you tell us otherwise, we will check that box authorizing the IRS to discuss your return with us.

We will electronically file all qualifying returns at no additional charge. With electronic filing, you have the option to have your refund mailed to your home or direct deposited into your bank account. If you choose to have direct deposit, please enclose a voided check.

Our fee for these services will be based upon the amount of time required at standard billing rates plus out-of-pocket expenses. All invoices are due and payable prior to your return being filed.

#### **PRIVACY POLICY:**

Like all providers of personal financial services, tax professionals are required by law to inform clients of their policies regarding privacy of client information. Our firm continues to adhere to professional standards of confidentiality that are even more stringent than those required by law. We have always protected the security and privacy of your personal and financial information.

#### Types of Nonpublic Personal Information We Collect

The only nonpublic personal information we collect is provided to us by you or obtained with your authorization.

#### Parties to Whom We Disclose Information

We do not disclose any nonpublic personal information obtained in the course of our practice except as required or permitted by law. Permitted disclosures may include providing information to our employees, or, in limited situations, to unrelated third parties who need that information to assist us in serving you. In all situations, we stress the confidential nature of the information being shared.

If you request a copy of your tax returns to be sent directly to any third-party institution, we will require a signed

consent form before these can be sent.

#### Protecting the Confidentiality and Security of Clients' Information

We retain records relating to our professional services to better serve your professional needs and, in some cases, to comply with professional guidelines. In order to protect your nonpublic personal information, we maintain physical, electronic, and procedural safeguards that comply with our professional standards.

If this fairly sets forth your understanding, we will assume that you concur with these terms if data is supplied to compile your tax return.

We want to express our appreciation for this opportunity to work with you.

Sincerely,

Welgaard CPAs & Advisors

# Audit Protection

For Individuals - 2020

To alleviate the cost burden of federal and state income tax audits, notices and correspondence, Welgaard CPAs & Advisors offers you its 2020 Audit Protection Plan for Individuals.

Welgaard CPAs & Advisors continues to see an increasing number of federal and state audits and tax notices issued to taxpayer s. It is our experience that many of these notices are partially or completely incorrect; however, they need to be handled correctly, as do audits. We ask that you submit all tax notices to us for review, no matter how minimal the dollar amount, so we can verify the accuracy of the notice and prepare a proper response.

In response to these notices and audits, Welgaard CPAs & Advisors offers our Audit Protection Plan. Our Audit Protection Plan gives you peace of mind that there will be no additional charge for our services in responding to these tax notices and audits. For a one-time fee of \$100, we will cover your 1040 tax return for 2020, in the event of an IRS or state notice or audit.



The 2020 Audit Protection Plan enrollment voucher will be included with your 2020 tax return. The deadline for enrolling in this plan is April 30, 2021.

#### IF YOU ARE AUDITED



For the one-time \$100 fee, Welgaard will handle all correspondence to resolve letters of inquiry relating to your 2020 federal and state individual income tax returns on your behalf at no additional charge.

If your 2020 federal or state income tax return should be audited, Welgaard will represent you up to and including any appeals or protests needed to be filed with the IRS or the State Departments of Revenue at no additional charge.

Whenever you receive an audit notice or letter of inquiry from the federal or state government relating to your 2020 income tax return, simply send it to Welgaard and authorize us to represent you. This is only effective for notices or audits, received after you are enrolled.



The Audit Protection Plan for Individuals includes IRS Form 1040 and associated state income tax returns. The onetime \$100 fee provides coverage for one state, for your 2020 individual tax return. You may add additional coverage at \$25 per state.

In addition to the peace of mind this program offers, our Audit Protection Plan could save you a substantial amount of money in terms of service fees. Service fees for responding to a tax notice can average \$150. Service fees for an audit representation can generally average \$3,000.

Please note: You are, of course, responsible for maintaining adequate records and making them available to us so that we can properly represent you before the taxing authorities. Similarly, you are liable for any additional taxes, penalties or interest that may eventually be assessed. This Audit Protection Plan applies only to individual income tax returns for 2020 and does not cover business, payroll or other tax returns. We reserve the right to offer this Audit Protection Plan on a case-by-case basis.

# Questionnaire

# This Client Questionnaire asks about pertinent tax events and information necessary for preparing the most accurate tax return possible.

Check all boxes that apply to the taxpayer or spouse during the 2020 tax year. Attach tax forms, statements, documentation and/or a detailed explanation for all checked items.

# **Personal Information**

- □ Marital status changed from last year.
- □ Address changed from last year.
- □ You can be claimed as a dependent by another taxpayer.
- $\square$  If you have a tax refund, you want  $\square$  direct deposit or  $\square$  a paper check mailed to you.
- □ If you have a tax liability, you want □ funds automatically withdrawn as of \_\_\_\_\_ date or
   □ a payment voucher to mail with payment.
- □ You have the same bank account as prior years and have verified your account on the "Direct Deposit/Electronic Funds Withdrawal Information" Section of this organizer.
- □ Have a new bank account for direct deposit or automatic withdrawal. (Provide a voided check)

□ You, your spouse or any dependent received an Identity Protection PIN from the Internal Revenue Service or have been a victim of identity theft. (Attach any IRS letter received)

# **COVID-19 Information**

- □ Received first round of Economic Impact Payment (1st Stimulus payment). If yes, \$\_\_\_\_\_
- □ Received second round of Economic Impact Payment (2nd Stimulus payment). If yes, \$\_\_\_\_\_
- □ Received special unemployment benefits or compensation under the Coronavirus Relief Act during the year.
- □ If you are self-employed, you were unable to work due to COVID related reasons.
- Made withdrawals from an IRA/ Roth/ myRA/ Keogh/ SIMPLE/ SEP/ 401(k) or other qualified retirement plans due to COVID-19.

#### **Dependent Information**

- □ You had a change in dependents.
- □ You paid any expenses related to the adoption of a child during the year
- □ You have dependents who may need to file a return.
  - Please provide a copy of their return or allow our office to assist in the preparation of their return.
- □ You have children under age 19 or a full time student age under 24 with unearned income in excess of \$2,200.
- □ You paid for child care while you worked or looked for work.
- □ You are divorced or separated with child(ren) you can claim as dependents. Child(ren) you can claim as dependents this year: \_\_\_\_\_
- Dependents lived with you over half of the year and did not provide over half of their own support. If no, provide Form 8332 signed by the custodial parent releasing the exemption.

#### Income Information - Please check sources of income you received this year

- □ Social Security benefits. (SSA-1099) □ Any prizes, gambling or lottery winnings (W2-G)
- □ Disability income

- □ Tip income not reported to your employer
- □ Unemployment benefits
- Inplacement in the ported to your employer
   Long-term care insurance distributions (1099-LTC)
- □ Life insurance policy matured or surrendered policy
- Alimony received or paid
- □ Other
- □ Debts cancelled/ forgiven (1099-C) □ Other \_\_\_\_

#### **Retirement Information**

□ Have made or intend to make IRA contributions for 2020:

Traditional IRATaxpayer: \$Spouse: \$Roth IRATaxpayer: \$Spouse: \$

□ Received distributions, including lump-sum payments, from a qualified retirement plan. (1099-R)

• Completed a rollover or converted any amounts from a qualified retirement plan.

Contributed to a charitable organization directly from an IRA.

**D** Received military retirement benefits or military survivor benefits.

#### **Business, Farm or Real Estate Information**

- $\Box$  Started or bought a new business, rental, real estate or other property.
- □ Sold an existing business, rental, real estate or other property.
- □ Acquired a new or additional interest in a partnership or S corporation. (K-1)
- □ Sold or disposed of an interest in a partnership or S corporation. (K-1)
- Paid over \$600 to any person in rent or services
  - □ If yes, you have or will file required Form 1099s.

# **Investment Information**

- Bought or sold any stocks, bonds or other investment property.
- Have a financial interest in or signature authority over a foreign financial account not reported on a 1099, such as a bank account, securities account, cash value of life insurance through a foreign insurer, or other account or entity located in a foreign country.
- Have any foreign income or pay any foreign taxes, directly or indirectly, such as investment accounts, partnerships or a foreign employer, not reported on a 1099.
- **D** Received a distribution from, or were a grantor or transferor for a foreign trust.
- Have virtual currencies that you have sold or exchanged, used to pay for goods or services, or hold as an investment.

# **Education Information**

- Paid any educational expenses to a post-secondary school for taxpayer, spouse, or dependent. (Form 1098T is required, along with a detailed account statement/receipts from the educational institution, including amounts paid for tuition, books, room, board and technology expenses)
- A member of your family received a scholarship of any kind.
- □ Made withdrawals from an education savings or 529 Plan account. (1099-Q)
- □ Paid student loan interest.
- □ Incurred expenses working as a teacher, counselor, or principal for classes K-12. If yes, \$\_\_\_\_\_
- □ Would like a worksheet to aid in the completion of a FAFSA.

#### Itemized Deduction Information - Please provide evidence, receipts, 1098s, etc

- □ Bought, sold, refinanced, foreclosed or abandoned principal or 2nd residence. (Closing statements)
- **D** Took out a home equity loan or have an outstanding balance on a home equity loan.
- □ Own a vehicle and pay auto registration fees. Amount \$\_\_\_\_\_ (Car registration)
- □ Made any cash or noncash charitable contributions. i.e. clothes, furniture, vehicle, boat, stocks, charitable mileage or travel expense.
- □ Paid sales tax on major purchases during the year. (Cars, boats, etc.)

#### **Miscellaneous Information**

- □ Made gifts of more than \$15,000 total to any individual in 2020.
- □ Purchased a qualified plug-in electric drive vehicle or fuel cell vehicle. (Attach sales agreement)
- Received a letter of correspondence from the State or the Internal Revenue Service other than 1099-G that we have not yet received.
- □ Have had child credits, earned income credits, or education credits disallowed in the past.
- □ Taxpayer or □ spouse wants to designate \$3 to the Presidential Election Campaign Fund.
- Made qualified energy efficient improvements to primary residence in 2020. Qualifying improvements include energy-efficient windows, doors, roofs, insulation, solar, wind, geothermal and fuel-cell technology. If yes, \$ \_\_\_\_\_\_ (Please attach receipts)

#### **State/Iowa Information**

- □ Wish to donate to one of the state checkoff donations. Please indicate the organization and amount on the state Organizer page.
- □ Made contributions to a College Savings Iowa or Iowa Advisor 529 Plan account.
- □ Taxpayer or □ spouse is a volunteer firefighter, EMS or Reserve Peace Officer.

Have a dependent attending grades K-12 in an accredited Iowa School. If yes, list each dependent and the amount paid for tuition and other required school expenses.

\_\_\_\_\_\_ \$\_\_\_\_\_ \$\_\_\_\_\_

# Health Care Information

- □ Had health care through the Marketplace. □ Received premium tax credit advance.
- Paid out-of-pocket medical, dental, vision or prescription expenses **not reimbursed** through HSA, MSA, or flex spending account.
- Contributed to or received distributions from a Health Savings Account (HSA), Archer MSA or Medicare Advantage MSA.
- Contributed/ withdrew from an ABLE (Achieving a Better Life Experience). (Attach 1099-QA)
- □ Paid after-tax health insurance premiums. \$\_\_\_\_\_ (Do not include payroll deductions)
- □ Paid premiums for supplemental health insurance. \$\_\_\_\_\_
- □ Paid long-term care premiums. \$\_\_\_\_\_

## 2021 Estimates and Tax Planning

Expect a large fluctuation in income, deductions, or withholding in 2021. Explain:

Method for making quarterly estimate payments, if necessary:

- □ Mail check and voucher
- □ Schedule automatic withdrawal with e-file (federal estimates only)
- **EFTPS** Electronic Federal Tax Payment System (federal estimates only)
- ☐ You schedule payments.
   ☐ Welgaard schedules payments (fee applies)
   ☐ Iowa eFile & Pay (Iowa estimates only)

You would like additional information about:

Education Planning
Estate Planning
Social Security Planning
Other\_\_\_\_\_\_

## Delivery options for your 2020 tax returns

How would you like to receive your co	py of your 2020 tax returns? (CHECK ONE)
*There will be a \$25 fee for additiona	al copies of your returns, unless sent by Portal (see below)
D Paper	Portal
How would you like to be notified whe	en your return is complete? (CHECK ONE)
Text message #	□ Phone #
Taxpayer Email	Spouse Email
How would you like to receive your 20	
□ Paper	□ Portal
I.	

A fee of \$25 will be charged for each additional copy of your returns. You may choose to have the return uploaded to your Client Axcess Portal to have the \$25 fee waived.

What is Client Axcess Portal? Client Axcess Portal is a private, secure internet portal with:

° High security and efficient transfer of your documents and private information

° Easy to set up and use

- ° 24/7 access to electronic copies of your documents (tax returns and financial statements)
- ° Access to your documents for 12 months after they are posted

To sign up, please go to our website www.welgaardcpa.com. Click on About at the top and select Client Axcess. At the bottom of the page, enter your name and email address in the sign up area. We will get your portal setup for you within a couple business days.

Focusing beyond the numbers for your success! www.welgaardcpa.com

Form ID: 1040	Darear	al Information			4
		nal Information			1
Filing (Marital) status code (1 = Single, 2 = Marrie		te, 4 = Head of household, 5 = Qu	alifying widow(er))		[1]
Mark if you were married but living apart all Mark if your nonresident alien spouse does		aver Identification Number	· (ITIN)		[2] [3]
Mark il your nomesident allen spouse does		-	(1111)	Shouse	
Social security number		Taxpayer [4]		Spouse	<b>;</b> [5]
First name		[6]	-		[7]
Last name		[8]			[9]
Occupation		[10]			[11]
Designate \$3.00 to the presidential election	campaign fund? (1 = Yes, 2 = N	lo, 3 = Blank) $2$ [12]			[14]
Mark if dependent of another taxpayer		[15]			[16]
Taxpayer with income less than 1/2 support	age 18 or 19 - 23 full-time s				
Mark if legally blind Date of birth		[20]			[21]
Date of death	-	[22]			[24]
Work/daytime telephone number/ext number	r —	[28] [29]		[30]	[27]
Home/evening telephone number		[23]		[00]	[33]
Do you authorize us to discuss your return v	vith the IRS? (Y, N)	[34]			[00]
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	Fiesen	Maining Address			
Address					[40]
Apartment number City, state postal code, zip code			[42]	•	[41] [44]
Foreign country name			[42]	[43]	[44] [46]
Foreign phone number					[49]
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Name of child who lived with you but is not y Social security number of qualifying person *Basic 1 = Child who lived with y 2 = Child who did not lived 3 = Other dependent 4 = Other dependents, bu 5 = Qualifying child for E	(*Please refer to Depend Date of Birth	ent Codes located at the         Social Security No.	Relationship	in Codes home * **	expenses paid for dependent
Name of child who lived with you but is not you so that is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you but is not you solve a security number of qualifying person *Basic 1 = Child who lived with you solve a security number of qualifying person *Basic 1 = Child who lived with you solve a security number of qualifying person *Basic 1 = Child who lived with you solve a security number of qualifying person *Basic 1 = Child who lived with you solve a security number	(*Please refer to Depend Date of Birth	ent Codes located at the         Social Security No.	Relationship	in Codes home * **	expenses paid for dependent
Name of child who lived with you but is not you Social security number of qualifying person *Basic 1 = Child who lived with you 2 = Child who did not lived 3 = Other dependent 4 = Other dependent 5 = Qualifying child for E 6 = Children who lived wi 7 = Children who lived wi	(*Please refer to Depend Date of Birth	Ient Codes located at the         Social Security No.         Social Security No.         Image: Social Sec	Relationship	in Codes home * **	expenses paid for dependent
Name of child who lived with you but is not you Social security number of qualifying person *Basic 1 = Child who lived with you 2 = Child who did not lived 3 = Other dependent 4 = Other dependent 5 = Qualifying child for E 6 = Children who lived wi 7 = Children who lived wi	(*Please refer to Depend Date of Birth	Ient Codes located at the         Social Security No.         Social Security No.         Image: Social Sec	Relationship	in Codes home * **	expenses paid for dependent

88 = Reported on even year return

99 = Not reported on return

GENERAL

Form ID: 1040

# **Client Contact Information**

# Preparer - Enter on Screen Contact

Tax matters person (Indicate which spouse handles tax return related questions) (Blank Taxpayer email address	= Both, T = Taxpayer, S = Spouse)	[8]
Spouse email address		[10]
	Taxpayer	Spouse
Fax telephone number	[11]	[19]
Mobile telephone number	[12]	[20]
Mobile telephone #2 number	[13]	[21]
Pager number	[14]	[22]
Other:	[15]	[23]
Telephone number	[16]	[24]
Extension	[17]	[25]
Preferred method of contact:		
Email, Work phone, Home phone, Fax, Mobile phone, Mobile phone #2	[18]	[26]

## **NOTES/QUESTIONS:**

GENERAL Form ID: Info
-----------------------

2

#### **Direct Deposit/Electronic Funds Withdrawal Information**

Per IRS Security Summit requirements, verify the name of financial institution, routing transit number, account number, and type of account below. If you would like to have a refund direct deposited into or a balance due debited from your bank account(s), please enter information in the fields below. Note that electronic funds will be withdrawn only from the primary account listed below.

Mark to verify all accounts listed below have been reviewed, updated as Primary account: Financial institution routing transit number Name of financial institution Your account number Type of account (1 = Savings, 2 = Checking, 3 = IRA*) Mark if married filing jointly and this is a joint account (Both taxpayer and spi Mark if financial institution is foreign based (Not located in the territorial jurisdict	ouse names are on the account)	
Enter the maximum dollar amount, or percentage of total refund	Dollar	or Percent (xxx.xx)
Secondary account #1: Financial institution routing transit number Name of financial institution Your account number Type of account (1 = Savings, 2 = Checking, 3 = IRA*) Mark if married filing jointly and this is a joint account (Both taxpayer and sp Mark if financial institution is foreign based (Not located in the territorial jurisdict Enter the maximum dollar amount, or percentage of total refund	,	or Percent (xxx.xx)
Secondary account #2: Financial institution routing transit number Name of financial institution Your account number Type of account (1 = Savings, 2 = Checking, 3 = IRA*)		
Mark if married filing jointly and this is a joint account (Both taxpayer and sp Mark if financial institution is foreign based (Not located in the territorial jurisdict		-
Enter the maximum dollar amount, or percentage of total refund	Dollar	or Percent (xxx.xx)

\*Refunds may only be direct deposited to established traditional, Roth or SEP-IRA accounts. Make sure direct deposits will be accepted by the bank or financial institution.

Electronic	Filing:	ID Auth	

#### **Identity Authentication**

#### Taxpayer -

Form of identification (1 = Driver's license, 2 = State issued identification card, 3	3 = No applicable identification, 4 = Identification not provided)	
Identification number		
Issue date		
Expiration date		
Location of issuance		
Document number (New York only)		

#### Spouse -

Form of identification (1 = Driver's license, 2 = State issued identification card, 3 = No applicable identification, 4 = Identification not provided)	
Identification number	
Issue date	
Expiration date	
Location of issuance	
Document number (New York only)	

Form ID: Est	Estimated Taxes	8
If you have an overpaym	ent of 2020 taxes, do you want the excess:	
Refunded		[52]
Applied to 2021 es	timated tax liability	[53]
	rable change in your 2021 income? (Y, N)	 [54]
If yes, please explain any		
		[55]
		[56]
		[57]
		[58]
• •	rable change in your deductions for 2021? (Y, N)	[59]
If yes, please explain any	/ differences:	
		[00]
Do you expect a conside	rable change in the amount of your 2021 withholding? (Y, N)	[63] [64]
If yes, please explain any		[04]
		[65]
		[67]
		[68]
	in the number of dependents claimed for 2021? (Y, N)	[69]
If yes, please explain any	/ differences:	
		[70]
		[71]
Mark if you you the Elect	renia Faderal Tay Dayment Outers (FFTDO) to neuropeur actimated tayon	[73]
wark II you use the Elect	ronic Federal Tax Payment System (EFTPS) to pay your estimated taxes	[74]
	2020 Federal Estimated Tax Payments	

# 2020 Federal Estimated Tax Payments

+

[1]

[5]

2019 overpayment applied to 2020 estimates

Mark if you paid the calculated amounts on the dates due indicated below. Skip the remaining fields.

If your estimated payments were not made on the date due or were for an amount other than the calculated amount below, please enter the actual date and amount paid.

	Date Due	Date Paid if After Date Due		Amount Paid	Calculated Amount	Method*
1st quarter payment	7/15/20	[6]	+_	[7]		
2nd quarter payment	7/15/20	[8]	+_	[9]		
3rd quarter payment	9/15/20	[10]	+_	[11]		
4th quarter payment	1/15/21	[12]	+_	[13]		
Additional payment		[14]	+_	[15]		
_						
ſ		*Method of navn	nont	indicated in prior year	1	

 \*Method of payment indicated in prior year

 EFW = Electronic funds withdrawal
 EFTPS = Electronic Federal Tax Payment System

 Voucher = Form 1040-ES estimated tax payment voucher

Control Totals +	PAYMENTS	Form ID: Est

Form ID: St Pmt	2020 State Estim	ated Tax Payments		9
Taxpayer/Spouse/Joint (T, S, J) State postal code				_[1] [2]
Amount paid with 2019 return 2019 overpayment applied to '20 estimates Treat calculated amounts as paid				+[3] +[4] [8]
Date Paid1st quarter payment[9]2nd quarter payment[11]3rd quarter payment[13]4th quarter payment[15]Additional payment[17]		+	[10] [12] [14] [16]	Calculated Amount
	2020 City Estima	ated Tax Payments		
City #1         City name         Amount paid with 2019 return         2019 overpayment applied to '20 estimates         Treat calculated amounts as paid	[28] [31] [32] [36]	City name Amount paid with 2019 r 2019 overpayment appli Treat calculated amount	ed to '20 estimates	[50] +[53] +[54] [58]
Date Paid1st quarter payment[37]42nd quarter payment[39]43rd quarter payment[41]44th quarter payment[43]4	Amount Paid [38] [40] [42] [44]	1st quarter payment 2nd quarter payment 3rd quarter payment 4th quarter payment	Date Paid [59] [61] [63] [65]	Amount Paid +[60] +[62] +[64] +[66]
Calculated Amount          1st quarter payment         2nd quarter payment         3rd quarter payment         4th quarter payment		1st quarter payr 2nd quarter pay 3rd quarter payr 4th quarter payr	ment	
City #3         City name         Amount paid with 2019 return         2019 overpayment applied to '20 estimates         Treat calculated amounts as paid	[72] [75] [76] [80]	City name Amount paid with 2019 r 2019 overpayment appli Treat calculated amount	ed to '20 estimates	[94] +[97] +[98] [102
Date Paid1st quarter payment[81]+2nd quarter payment[83]+3rd quarter payment[85]+4th quarter payment[87]+	Amount Paid [82] [84] [84] [86] [88]	1st quarter payment 2nd quarter payment 3rd quarter payment 4th quarter payment	Date Paid [103] [105] [107] [109]	Amount Paid +[104 +[106 +[108 +[110
Calculated Amount         1st quarter payment		1st quarter payr 2nd quarter pay 3rd quarter payr 4th quarter payr	ment	

Control Totals +

PAYMENTS

Form ID: St Pmt

		Rebate/W-2	2/1099-R/K-1/W-2G/1099-Q
Credits: Rebate	Economic Impact Payment (EIP)/Stimulus	Payment	
	Please provide all copies of Notices 1444 and 1444-B the	at you receive. Taxpayer	Spouse
Economic impact payn	ment(s) (EIP) received (also known as the stimulus payment): EIP 1		
Mark if taxpayer or spo	EIP 2 Duse, if married, was member of US Armed Forces in 2020		
Income: W2	Salary and Wages		]
Below is a list	Please provide all copies of Form W-2 that you r of the Form(s) W-2 as reported in last year's tax return. If a particular W-2	eceive. 2 no longer applies, ma	ark the not applicable box.
T/S	Description	Prior Year Information	Mark if no longer applicable
			—
			_
			<u> </u>
Retirement: 1099R	Poncion IPA and Annuity Distributi	ione	
	Pension, IRA, and Annuity Distribut		
Below is a list of	Please provide all copies of Form 1099-R that you the Form(s) 1099-R as reported in last year's tax return. If a particular 109	i receive. 9-R no longer applies	, mark the not applicable box.
T/S	Description	Prior Year Information	Mark if no longer applicable
			—
			—
Income: K1, K1T	Schedules K-1		
Below is a list o	Please provide all copies of Schedule K-1 that you f the Schedule(s) K-1 as reported in last year's tax return. If a particular K	u receive.	mark the not applicable box
			Mark if no longer
T/S/J	Description	Form	applicable
			—
			—
Income: W2G	Gambling Income		
	Please provide all copies of Form W-2G that you		)
Below is a list of	f the Form(s) W-2G as reported in last year's tax return. If a particular W-2	G no longer applies, ۱ Prior Year	mark the not applicable box. Mark if no longer
T/S	Description	Information	applicable
			—
Educate: 1099Q	Qualified Education Plan Distribution	ne	]
	Please provide all copies of Form 1099-Q that you		J
Below is a list of t	the Form(s) 1099-Q as reported in last year's tax return. If a particular 109	9-Q no longer applies	
T/S	Description	Prior Year Information	Mark if no longer applicable
			<u> </u>
		Lite-2 Rebate/W-2/1	 1099-R/K-1/W-2G/1099-Q

INTEREST/DIVIDENDS/CAPITAL GAINS/OTHER INCOME

Income: B1		In	nterest Income			
·	Please provide all copies of	Form 10	99-INT or other state	ments reporting intere	est income. Interest	Prior Year
T/S/J	Paye	r Name			Income	Information
_						
_						
Income: B3	Sel	ller Fina	anced Mortgage	Interest		
-	Payer's name       's address, city, state, zip code			Payer's social securit		
Income: B2			ividend Income	Amount received in 2	-	
	Please provide copies of all			ments reporting divide	end income.	
T/S/J	Payer Name			Ordinary Dividends	Qualifie Dividend	d Prior Year
_						
_						
Income: D	Sales of Stocks	s, Secu	rities, and Other	Investment Prope	erty	
			bies of all Forms 109			
T/S/J	Description of Property		Date Acquired		Fross Sales I Less expenses o	
Income: Inc	come			·		
	Please pro		Other Income	documentation		
<b>0</b>				2020 Inform	ation	Prior Year Information
State	and local income tax refunds					
Alimor	ny received	T/S	Agreement Date	2020 Inform	ation	Prior Year Information
		_	Taxpayer	Spouse		Prior Year Information
	ployment compensation		Taxpayer			
	ployment compensation repaid security benefits					
	are premiums to be reported on Schedule A ad retirement benefits					
T/S/				2020 Inform	ation -	Prior Year Information
	Other Income:					
_			-			
			Lite-3	INTEREST/DIVIDEND	S/CAPITAL O	GAINS/OTHER INCOME

			AD	JUSTMENTS/EDUCATE
1040 Adj: IRA	Adjustments to In	come - IRA Contribut	ions	
Please prov	ide year end statements for each a	account and any Form 8600	6 not prepared by this of Taxpayer	ffice. Spouse
Traditional IRA Contributions for 20	-			
If you want to contribute the maximum	allowable traditional IRA contribution actible only, 2 = Both deductible and nondeductible			
Enter the total traditional IRA contribu	-			
Roth IRA Contributions for 2020 -				
Mark if you want to contribute the max Enter the total Roth IRA contributions			—	
Educate: Educate2		Deductions and/or Cr	 edits	
Complete this section if	you paid interest on a qualified st			expenses for you.
	our spouse, or a person who was y			- <b>,</b>
T/S Qu	alified student loan interest paid		20 Information	Prior Year Information
	this section if you paid qualified en ses include tuition and fees requir Please provide a			
T/S Code* Student's SSN	Student's First Name	Student's Last Nam	e Qualified Exp	
<u> </u>				
	de: 1 = American opportunity cred erican opportunity credit when enro npleted the first 4 years of post-se	olled at least half-time in a	program leading to a de	gree, certificate, or
1040 Adj: 3903	Job Relate	d Moving Expenses		
•	ete this section if you moved to a i	new home due to service in	n the armed forces.	
Description of move		_		
Taxpayer/Spouse/Joint (T, S, J) Mark if the move was due to service ir	the armed forces			—
Number of miles from old home to new				
Number of miles from old home to old	workplace			
Mark if move is outside United States	-			_
Transportation and storage expenses Travel and lodging (not including mea			-	
Total amount reimbursed for moving e			-	
1040 Adj: OtherAdj	Other Adju	stments to Income		
Alimony Paid: T/S Date*	Recipient name	Recipient SSN	2020 Information	Prior Year Information
Street address				
City, State and Zip code				
*Enter the divorce/separation agreement date		_		
Educator expenses:		Taxpayer	Spouse	Prior Year Information
Other adjustments:	·			
			Lite-4 AD	JUSTMENTS/EDUCATE

# Medical and Health Savings Account Contributions

Please provide all Forms 5498-SA.

	2020 Information	Prior Year Information
Taxpayer/Spouse (T, S)	_[1]	
Name of Trustee	[4]	
State postal code	[2]	
Indicate type of health or medical savings account:		
HSA	_[6]	
Archer MSA	[7]	
MA (Medicare Advantage) MSA	[9]	
Total HSA/MSA contributions made		
for 2020 (Enter all amounts contributed, including through employer cafeteria plans)	[10]	
Indicate type of coverage under qualifying high deductible health plan (1 = Self-Only, 2 = Family)	_[12]	
Number of months in qualified high deductible health plan in 2020	[13]	
Mark if you want to contribute the maximum allowable health or		
medical savings account contribution amount	_[14]	
Total HSA/MSA contribution to be made for 2020	[15]	
Fair market value of HSA, Archer MSA, or MA MSA (Form 5498-SA, Box 5)	[16]	
Excess contributions for 2019 taken as constructive contributions for 2020 +	[19]	
Rollover contribution (Form 5498-SA, Box 4)	[21]	
Complete this section if your account is an Arc	her MSA or MA MSA	

Amount of annual deductible	+[24]	
Enter compensation from employer maintaining high deductible health plan +	[27]	
If self-employed, enter earned income from business		
under which plan was established +	[31]	

#### Complete this section if your account is an HSA

[33]

Was the high deductible health plan in effect for December 2020? (Y, N)

Control Totals +	HEALTH CARE	Form ID: 5498SA

# Health, Medical Savings Account Distributions

Please provide all Forms 1099-SA.

	2020 Information	Prior Year Information
Taxpayer/Spouse (T, S)	_[1]	
Name of Trustee	[4]	
State postal code	[2]	
Gross distributions received (Box 1)	+[7]	
Earnings on excess contributions (Box 2)	+[9]	
Distribution code (Box 3)	[11]	
Fair Market Value on date of death (Box 4)	+[12]	
Box 5 -		
HSA	_[13]	
Archer MSA	[14]	
MA MSA	[15]	
All distributions were used to pay unreimbursed qualified medical expenses	[17]	_
If some distributions were used to pay for other than qualified medical expenses,	_	-
enter the unreimbursed qualified medical expenses for 2020	+[19]	
Withdrawal of excess contributions by the due date of the return	+ [21]	
Amount of distribution rolled over for 2020	+ [23]	
If the distribution is due to the death of the account holder,		
enter the qualified decedent medical expenses paid by the taxpayer	+[26]	
If MA (Medicare Advantage) MSA, enter value of account on 12/31/19	+ [27]	
For HSA accounts:		
Was the high deductible health plan coverage started in 2019 and		
in effect for the month of December 2019? (Y, N)	_[29]	
Was the high deductible health plan coverage ended before 12/31/20? (Y, N)	[30]	

# Long Term Care (LTC) Service and Contracts

Please provide all Forms 109		
	2020 Information	Prior Year Information
Name of the insured chronically ill individual	[39]	
Social security number of insured	[40]	
Gross long-term care (LTC) benefits paid (Box 1)	[42]	
Accelerated death benefits paid (Box 2) +	[44]	
Check one (Box 3)		
Per diem	_[46]	
Reimbursed amount	_[47]	
Qualified contract (Box 4)	_[48]	
Check, if applicable (Box 5)		
Chronically ill	_[49]	
Terminally ill	_[50]	
Are there other individuals who received LTC payments during 2020? (Y, N)	_[52]	
If the insured is terminally ill, were payments received on account of terminal illness? (Y, N)	) _[53]	
Number of days during the long-term care period	[54]	
Cost incurred for qualified long-term care services during the		
long-term care period +	[55]	

		Control Totals +	HEALTH	CARE	Form ID: 1099SA
--	--	------------------	--------	------	-----------------

Itemized:	A1 Medical	and Dental Expense	es	
T/S/J			2020 Information	Prior Year Information
_	Medical and dental expenses			
_	Medical insurance premiums you paid***			
_	Long-term care premiums you paid***			
_	Prescription medicines and drugs			
<b>–</b> .	Miles driven for medical items	and for your calf amployed by since	a ar Madiaara promiuma antaradu	
Itemized:	**Do not include pre-tax amounts paid by an employer-sponsored plan, amounts plan, am		s, or medicare premiums entered of	on Form Lite-3
		Tax Expenses		
T/S/J			2020 Information	Prior Year Information
-	State/local income taxes paid			
-	2019 state and local income taxes paid in 2020			·
-	Sales tax paid on actual expenses			
-	Real estate taxes paid Personal property taxes			
-	Other taxes			
Itemized:	Int	terest Expenses		
T/S/J			2020 Information	Prior Year Information
_	Home mortgage interest From Form 1098			
T/0/1	Other home mortgage interest paid to individuals:		2020 Information	Dries Veer Information
T/S/J	Payee's Name	SSN or EIN	2020 Information	Prior Year Information
-	Address		City	State Zip Code
T/S/J			2020 Information	Prior Year Information
_	Investment interest expense, other than on Sch K-1s:			
	ncing Information: Refinance #1		Refinan	ce #2
T/S/J		-		_
	pient/Lender name			
	l points paid at time of refinance of refinance			
	of new loan (in months)			
	orted on Form 1098 in 2020			
Itemized:	A.2	table Contributions		
T/S/J			2020 Information	Prior Year Information
_	Contributions made by cash or check			
_	Volunteer miles driven			
_	Noncash items, such as: Goodwill, Salvation Army			
Itemized:	A3, A-St Miscel	laneous Deductions	;	
T/S/J			2020 Information	Prior Year Information
1/0/0	Other expenses		2020 Information	
	Gambling losses (enter only if you have gambling income)			
-	***STATE USE ONLY - Complete the following fie	elds only if you file a stat	e return in AL. AR. CA. H	II. MN. NY or PA
T/S/J			2020 Information	Prior Year Information
1/3/J	Unreimbursed expenses***		2020 1110111141011	Filor real information
-	Union dues, other than amounts reported on Form W-2***			
_	Tax preparation fees***			
-	Other expenses, subject to 2% AGI limitation***:			
_		_		
_		_		
_	Safe deposit box rental***			
_	Investment expenses, other than on Schedule(s) K-1 or Form	n(s) 1099-DIV/INT***		
			Lite-5	ITEMIZED DEDUCTIONS

ſ

ITEMIZED DEDUCTIONS

Form ID: A-S	Miscellaneous Itemized Deductions (State Use Only)		59a
Complete calculate	the information below only if you file a state return in AL, AR, CA, HI, MN, NY or PA. Amounts entered your state return, but will be ignored for federal return purposes, as the deductions are not allowed.	here	will be used to
T/S/J	2020 Information		Prior Year Information
	Unreimbursed expenses, such as: Uniforms, Professional dues,		
	Business publications, Job seeking expenses, Educational expenses		
		Í	
_[1]	+		
_	+		
_	+		
_	+	-	
_	+	_	
_	+	_	
_	+		
_	+	-	
-	+		
—	+		
-	Union dues, other than amounts reported on Form W-2:	-	
[4]	+	[5]	
_[4]			
—	+		
-	+	-	
—	+ +	-	
[7]	Tax preparation fees +	[8]	
	Other expenses, subject to 2% AGI limit, such as: Legal/accounting/custodial fees		
[10]	+		
_	+	-	
_	+	_	
_	+	_	
_	+	_	
	+		
—	+		
-	+		
—	+		
[13]		[14]	
	Investment expenses, other than on Schedule(s) K-1 or Form(s) 1099-DIV/INT:	<b>-</b> <sup>1.1</sup>	
	++	[17]	
_[16]			
—	+		
—	+	-	
—	+		
_	+		
_	+	-	
_	+	-	
_	+	_ [	

**Iowa General Information** 

County of residence as of December 31st School district

## Contributions

Amount of charitable contributions you wish to make to:

 Fish and Wildlife Fund
 [3]

 State Fairgrounds Renovation
 [4]

 Firefighters Fund and Veterans Trust Fund
 [5]

 Child Abuse Prevention
 [6]

# **Residency Information**

Residency code

Residency Code		
<ul> <li>Blank = Both spouses have the same residency status</li> <li>1 = Taxpayer nonresident, spouse resident</li> <li>2 = Taxpayer resident, spouse nonresident</li> <li>3 = Taxpayer part-year resident, spouse nonresident</li> </ul>	4 = Taxpayer nonresident, spouse part-year resident 5 = Taxpayer resident, spouse part-year resident 6 = Taxpayer part-year resident, spouse resident	

# **Part-year Resident Information**

If you were a part-year resident during the tax year, enter the dates you lived in lowa

	Spouse	Taxpayer
Part-year residency dates:		
Moved into Iowa	[8]	[10]
Moved out of Iowa	[9]	[11]
Nonresident Information	n	
Illinois residents:		
lowa wages or salary only		[12]
Wages or salary and other Iowa source income		[13]

# **NOTES/QUESTIONS:**

[7]

[1] [2] Form ID: MO

## **Missouri General Information**

#### County of residence name County of residence

[1] [2]

#### Contributions

Amount of contributions you wish to make to:		
Children's Trust Fund		[3]
Veterans Trust Fund		[4]
Elderly Home Delivered Meals Trust Fund		[5]
Missouri National Guard Trust Fund		[6]
Workers' Memorial Trust Fund		[7]
Childhood Lead Testing Trust Fund		[8]
Missouri Military Family Relief Trust Fund		[9]
General Revenue Trust Fund		[10]
Organ Donor Program Trust Fund		[11]
Kansas City Regional Law Enforcement Memorial Foundation Trust Fund		[12]
Soldiers Memorial Military Museum in St. Louis Trust Fund		[13]
Trust Fund	[14]	[15]
Trust Fund	[16]	[17]

#### **Trust Fund Codes**

01 = American Cancer Society	08 = March of Dimes
02 = American Diabetes Association	09 = National Arthritis Foundation
03 = American Heart Association	10 = National Multiple Sclerosis Society
04 = American Lung Association	12 = Cervical Cancer Fund
05 = ALS (Lou Gehrig's Disease)	13 = Breast Cancer Awareness Fund
07 = Muscular Dystrophy Association	14 = Adoptive Parent's Recruitment and Retention

#### Part-year Resident and Nonresident Information If you were a part-year resident during the tax year, enter the dates you lived in Missouri Taxpayer Spouse Missouri residency dates: From [18] [19] То [20] [21] Other state residency dates: From [22] [23] То [24] [25] Other state of residency [26] [27] If your reason for residence in Missouri was to serve in the military, enter Missouri place of station: Taxpayer [28] Spouse [29] **Property Tax Information**

Residents only			
Mark if you are a 100% disabled veteran	[30]		
Mark if you are disabled per section 135.010(2), RSMo	[31]		
Mark if surviving spouse social security benefits were received during the tax year	[32]		

# **Notes to Preparer**

Submit questions and provide additional information to your tax return preparer here.

Taxpayer name(s) Social security number